



Arbeitszeugnisse für Dummies (German Edition)

Andrea Schimbeno

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"Stets pünktlich und adrett gekleidet." Was bedeutet das in einem Zeugnis? Andrea Schimbeno weiht Sie nicht nur in die Geheimsprache der Arbeitszeugnisse ein, Sie erklärt Ihnen auch, was ein "einfaches" von einem "qualifizierten" Zeugnis unterscheidet. Was darf drinstehen und was nicht? Was bedeutet die Forderung des Gesetzgebers, dass ein Arbeitszeugnis "wohlwollend" formuliert sein muss? Und welche Fristen müssen eingehalten werden? Ob Sie ein Arbeitszeugnis erhalten oder eines schreiben müssen - es gibt viel zu beachten. Hier erfahren Sie, worauf Sie achten müssen. Stimmt die Form? Wurden alle wichtigen Punkte berücksichtigt? Als Arbeitnehmer begleitet Sie ein Arbeitszeugnis durch Ihr weiteres Berufsleben, als Arbeitgeber können Sie für falsche Angaben haftbar gemacht werden. Da lohnt es sich, sich schlau zu machen.

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